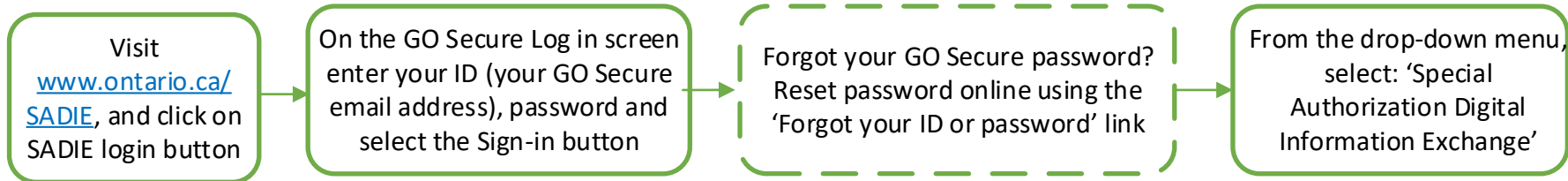# Accessing SADIE for Physicians or Nurse Practitioners

If you *have* a GO Secure account & an OHIP Billing Number, YOU'RE READY TO GO!

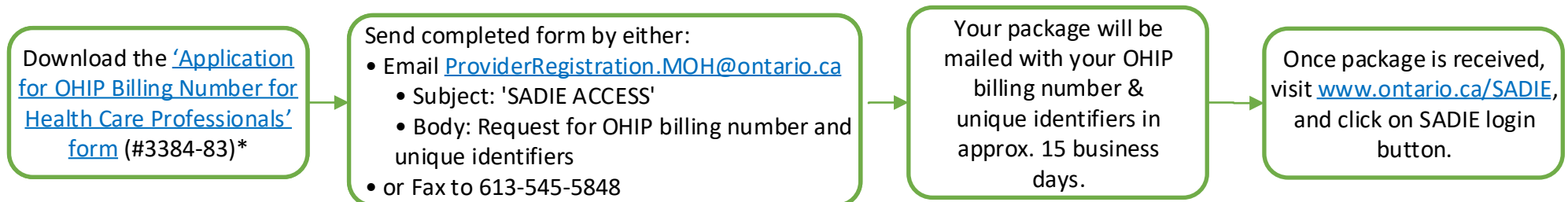**1**

Visit www.ontario.ca/SADIE, and click on SADIE login button

→

On the GO Secure Log in screen enter your ID (your GO Secure email address), password and select the Sign-in button

→

Forgot your GO Secure password? Reset password online using the 'Forgot your ID or password' link

→

From the drop-down menu, select: 'Special Authorization Digital Information Exchange'

If you *have* an OHIP Billing Number, but *don't have* a 'Solo-Provider' Go Secure Account...

2

Download the 'Change of Address for Health Care Professionals' form (#4885-84)*

→

Send completed form by either:
• Email ProviderRegistration.MOH@ontario.ca
  • Subject: 'SADIE ACCESS'
  • Body: Request for unique identifiers
• or Fax to 613-545-5848

→

Your package will be mailed with your unique identifiers in approx. 15 business days.

→

Once package is received, visit www.ontario.ca/SADIE, and click on SADIE login button.

If you *don't have* an OHIP Billing Number & *don't have* a 'Solo-Provider' GO Secure account...

3

Download the 'Application for OHIP Billing Number for Health Care Professionals' form (#3384-83)*

→

Send completed form by either:
• Email ProviderRegistration.MOH@ontario.ca
  • Subject: 'SADIE ACCESS'
  • Body: Request for OHIP billing number and unique identifiers
• or Fax to 613-545-5848

→

Your package will be mailed with your OHIP billing number & unique identifiers in approx. 15 business days.

→

Once package is received, visit www.ontario.ca/SADIE, and click on SADIE login button.

For Detailed instructions, visit www.ontario.ca/SADIE, see 'Help Accessing SADIE'
Need help using SADIE? Visit the SADIE Training Aids site. Or contact the SADIE Help Desk at 1-800-262- 6524 or via email SSContactCentre.MOH@ontario.ca
*Visit Central Forms Repository at www.forms.ssb.gov.on.ca (Search by name or form #)

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