

Principal Authority/Registered Code Agency Identification  
Name, Address, Telephone No, Building Code Identification Number

# Order to Comply

Pursuant to Subsection 12(2) of the *Building Code Act, 1992*

**Order Number:** (optional) \_\_\_\_\_

**Date Order issued:** \_\_\_\_\_

**Address to which Order applies:**

**Order issued to** (name and address):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

The inspection on or about \_\_\_\_\_ (date) at the above-referenced address found the following contravention(s) of the Building Code or the *Building Code Act, 1992*.

You are hereby ordered to correct the contraventions itemized below immediately, by the dates listed below, or by \_\_\_\_\_ (date).

Item	Reference	Description and location	Required action and compliance date

**Order issued by:**

Name \_\_\_\_\_ BCIN \_\_\_\_\_  
Signature \_\_\_\_\_ Telephone \_\_\_\_\_  
Contact name (optional) \_\_\_\_\_ Contact tel. number (optional) \_\_\_\_\_

**Note:**

- It is illegal to obstruct the visibility of a posted Order. It is also illegal to remove a posted Order unless authorized by an inspector or Registered Code Agency. [*Building Code Act, 1992 s. 20*]
- An Order may be appealed to the Superior Court of Justice. [*Building Code Act, 1992 s. 25*]. It may also be appealed to the Building Code Commission concerning the sufficiency of compliance with the technical requirements of the Building Code. [*Building Code Act, 1992 s. 24*]
- Failure to comply with this Order could result in a Stop Work Order. [*Building Code Act, 1992 s. 14*]
- Failure to comply with an Order is an offence which could result in a fine. [*Building Code Act, 1992 s.36*]
- No construction affected by this Order is to be covered or enclosed until inspected and approved. [*Building Code Act, 1992 s. 13.1*]