

Minister's Order

Made under the *Land Titles Act*, RSO, 1990, chap. L.5

Pursuant to section 163.1, of the *Land Titles Act* and subsection 101.1 (1) of the *Registry Act* (the "Acts"), I Harinder S. Takhar, Minister of Government Services hereby order that the fees described as Statutory Fees set out in the Schedules hereunder shall be payable.

The fees described as ELRSA Fees are fees required to be specified in an order under Section 2(4) of the *Electronic Land Registration Services Act, 2010*.

This Order comes into effect December 16<sup>th</sup>, 2010.

MADE THIS 1<sup>ST</sup> day of December, 2010.



Harinder Takhar  
Minister of Government Services

**Part I**

(1) In this Order,

**"remote"** when used in reference to services set out in this Order means the service is not obtained at a land registry office, save for those services obtained at a land registry office from a self service kiosk that requires a license as described in Schedule III.

**"Key"** when used in reference to a Land Registry Office ("LRO") or Writs Enforcement Office ("EO") means the default LRO or EO associated with a license described in Schedule III to this Order.

(2) The following fees are payable from the effective date of this Order and to and including November 1, 2015.

**Schedule I  
Tariff of Fees**

| Item | Service  | Statutory Fee | ELRSA Fee      |
|------|--|---------------|----------------|
| 1    | For registration or deposit of an instrument or plan under the <i>Registry Act</i>   | \$60.00       | Not applicable |
| 2    | For the correction of errors, defects and omissions in a registered document or deposited plan under the <i>Registry Act</i> | \$60.00       | Not applicable |

| Item | Service   | Statutory Fee          | ELRSA Fee                                    |
|------|---|------------------------|--|
| 3    | For registration or deposit of an instrument or plan in electronic format   | \$60.00                | \$10.00                                      |
| 4    | For registration of an instrument or deposit of a plan in non-electronic format under the <i>Land Titles Act</i> (including registrations under section 25 of the <i>Land Registration Reform Act</i> ) | \$70.00                | Not applicable                               |
| 5    | For the correction of errors, defects and omissions in a registered or deposited plan under the <i>Land Titles Act</i>  | \$70.00                | Not applicable                               |
| 6    | For registration of condominium plan in non-electronic format   | \$70.00                | Not applicable                               |
| 7    | For registration of subdivision plan in non-electronic format   | \$70.00                | Not applicable                               |
| 8    | For copy of parcel register at an LRO, includes first page (includes self-service kiosks at an LRO that do not require a license under Schedule 3)  | \$8.00                 | Not applicable                               |
| 9    | For copy of additional page of parcel register at an LRO  | \$1.00                 | Not applicable                               |
| 10   | For copy of remote parcel register, includes the first page (Key LRO)   | \$8.00                 | \$10.00                                      |
| 11   | For copy of remote parcel register, includes first page (Other than as specified in 8 and 10)   | \$8.00                 | \$20.00                                      |
| 12   | For adjacent remote parcel register search, each PIN, includes first page   | \$8.00                 | \$2.50                                       |
| 13   | For copy of additional page of remote parcel register   | \$1.00                 | \$1.00                                       |
| 14   | For copy of inactive parcel register at an LRO  | \$1.00                 | Not applicable                               |
| 15   | For copy of inactive remote parcel register   | \$0                    | \$1.00                                       |
| 16   | For search for writs, per name searched   | Set under O.Reg 294/92 | Non-key Enforcement Office \$3.00 (per name) |
| 17   | For each report showing the details of a writ, lien or order or for copy of writ, lien or order   | Set under O.Reg 294/92 | Not applicable                               |

**Schedule II  
Tariff of Fees**

| Item | Service   | Statutory Fee | ELRSA Fee      |
|------|---|---------------|----------------|
| 1    | For registration of condominium declaration under the <i>Condominium Act 1998</i> | \$0           | Not applicable |

| Item | Service   | Statutory Fee  | ELRSA Fee      |
|------|---|--|----------------|
| 2    | For each unit created by the declaration and description under the <i>Condominium Act 1998</i>  | \$5.00 per unit created  | Not applicable |
| 3    | For registration of a Plan Document under, O. Reg. 43/96, s. 25(1)(a) of the <i>Registry Act</i>  | \$0  | Not applicable |
| 4    | For each lot and block created by the plan of subdivision under the <i>Land Titles Act</i>  | \$2.00 per lot and block   | Not applicable |
| 5    | For registration of,<br>(a) a certificate under subsection 3(3) of the <i>Housing Development Act</i> ;<br>(b) a copy of a plan and field notes of a municipal or crown resurvey under Part III of the <i>Surveys Act</i> ;<br>(c) a plan under the <i>Boundaries Act</i><br>under either the <i>Land Titles Act</i> or <i>Registry Act</i> ;<br>(d) a notice of change of address for service; or<br>(e) a Land Registrar's amendment, order or caution<br>(f) Director of Titles order or caution | \$0  | Not applicable |
| 6    | For search of other indices (condominium corporation, by-laws, general registrations, Canada land)  | \$8.00 to search, to copy first page and \$1.00 for each subsequent page | Not applicable |
| 7    | For search of a day book under the <i>Registry Act</i>  | \$0  | Not applicable |
| 8    | For copies of property index map & block map at an LRO  | \$1.00 per sheet   | Not applicable |
| 9    | For certifying a copy for which item Schedule I, Items 8, 9, 14 and 17 and Schedule II, Items 6, 10 and 11 applies  | \$2.00 per document or register  | Not applicable |
| 10   | For document viewing and copying at an LRO, including standard charge terms   | \$0 to view; \$0.50 per page to copy                                     | Not applicable |
| 11   | For plans viewing and copying at an LRO   | \$0 to view, \$5.00 per page for paper print                             | Not applicable |
| 12   | For a non-electronic search of a power of attorney index at an LRO (for entries prior to electronic registration availability)  | \$0  | Not applicable |
| 13   | Remote display parcel map by PIN  | Not applicable   | \$5.00         |
| 14   | For remote email copies of instruments, other than plans, per page  | \$0.50   | \$0.50         |
| 15   | For remote courier copies of instruments, other than plans, per page  | \$0.50   | \$0.50         |
| 16   | For an electronic search of a power of attorney index   | \$0  | \$18.00        |
| 17   | For remote instrument, other than plans, viewing and copying  | \$0.00   | \$3.00 per     |

| Item | Service                              | Statutory Fee | ELRSA Fee  |
|------|--------------------------------------|---------------|--|
|      |                                      |               | document   |
| 18   | For remote plans viewing and copying | \$5.00        | \$10.00<br>(includes copying of downloaded plan) |
| 19   | For remote email copies of plans     | \$5.00        | \$10.00 each                                     |

### Schedule III Tariff of Fees

| Item | Service   | Statutory Fee | ELRSA Fee           |
|------|---|---------------|---------------------|
| 1    | Obtain license for "Getting Started" - one time fee   | \$0           | \$595.00            |
| 2    | Obtain "Additional User Packages" - one time fee<br>(One license to install software on 1 PC and 1 Personal Security License) | \$0           | \$345.00            |
| 3    | Obtain "Additional Personal Security Packages" - one time fee   | \$0           | \$195.00            |
| 4    | Obtain "Additional Software Licenses" - one time fee  | \$0           | \$180.00            |
| 5    | Obtain "Additional Key Land Registry Office"  | \$0           | \$300.00 (per year) |
| 6    | Obtain "Additional Key Writes Enforcement Office"   | \$0           | \$60.00 (per year)  |

### Part II

(1) In this Part II,

**"Actual Fee"** means, for a specified year, the fee Statutory Fee or ELRSA Fee that is payable on the Annual Effective Date in the specified year;

**"Annual Effective Date"** means the first Monday in November; and

**"Consumer Price Index"** means the Consumer Price Index for Canada, all-items, not seasonally adjusted (2002=100), as published by Statistics Canada in Table 5 of *The Consumer Price Index* (Catalogue no. 62-001-X).

(2) On November 2, 2015 the following fees set out in Schedule 1 are amended as follows:

| Item | Service | Statutory Fee | ELRSA Fee |
|------|---------|---------------|-----------|
|------|---------|---------------|-----------|

|    |  |         |                |
|----|--|---------|----------------|
| 8  | For copy of parcel register at an LRO, includes first page (includes self-service kiosks at an LRO that do not require a license under Schedule 3) | \$28.00 | Not applicable |
| 10 | For copy of remote parcel register, includes the first page (Key LRO)  | \$8.00  | \$20.00        |

(3) The amended fees for Items 8 and 10 of Schedule 1 set out in Section (2) above shall be used as the value for A for the purposes of the formula contained in Section (4)(a) instead of the Actual Fee payable for 2014.

(4) For the purposes of all of the services in Schedule I of this Order, the following is the fee payable on and after November 2, 2015:

(a) The fee payable on and after November 2, 2015 and before the Annual Effective Date in 2016 is the amount determined in accordance with the following rules:

(i) Calculate the notional fee for 2015 using the formula,

$$(A \times B \times 0.5) + A$$

in which,

“A” is the Actual Fee payable for 2014, and

“B” is the indexation factor for 2015, as determined in accordance with Subsection (4)(c), and

(ii) Choose the amount that is the higher of the notional fee for 2015 and the Actual Fee for 2014.

(iii) The amount chosen, as rounded to the nearest multiple of five cents, is the fee payable on and after November 2, 2015 and before the Annual Effective Date in 2016.

(b) The amount of the fee payable on and after the Annual Effective Date in a specified year after 2015 and before the Annual Effective Date in the following year is the amount determined in accordance with the following rules:

(i) Calculate the notional fee for the year using the formula,

$$(C \times D \times 0.5) + C$$

in which

“C” is the notional fee for the preceding year, and

“D” is the indexation factor for the specified year, as determined in accordance with Subsection (4)(d).

(ii) Choose the amount that is the higher of the notional fee for the year and the Actual Fee for the preceding year.

(iii) The amount chosen, as rounded to the nearest multiple of five cents, is the amount of the fee payable on and after the Annual Effective Date in the specified year and before the Annual Effective Date in the following year.

(c) The indexation factor for 2015 is the percentage calculated using the formula,

$$[(1+E) \times (1+F) \times (1+G) \times (1+H) \times (1+J)] - 1$$

in which,

“E” is the CPI percentage change for June 2011, from the corresponding month of the previous year,

“F” is the CPI percentage change for June 2012, from the corresponding month of the previous year,

“G” is the CPI percentage change for June 2013, from the corresponding month of the previous year,

“H” is the CPI percentage change for June 2014, from the corresponding month of the previous year, and

“J” is the CPI percentage change for June 2015, from the corresponding month of the previous year.

(d) The indexation factor for a specified year after 2015 is the CPI percentage change, for June of the specified year, from the corresponding month of the previous year.

(5) A reference in Subsection (4)(c) or Subsection (4)(d) to the CPI percentage change, for a month, from the corresponding month of the previous year is a reference to the percentage change in the CPI.