

Introduction-Category 8

These Standards¹ have been developed to support the Aggregate Resources Act as amended by Bill 52, the Aggregate and Petroleum Resources Statute Law Amendment Act, 1996. There are three main headings:

- 1) Licences - subdivided into eight categories with respect to Class 'A'. Class 'A' licence is to remove more than 20,000 tonnes of aggregate annually and a Class 'B' is to remove 20,000 tonnes or less of aggregate annually;
- 2) Aggregate permits - subdivided into six categories; and
- 3) Wayside Permits - one category.

These categories were developed to provide more concise, user friendly and understandable minimum requirements for the delivery of the Aggregate Resources Act.

Each category has a template of six major topics and all categories are developed to be proponent driven. The proponent will refer to the appropriate categories depending on the type of undertaking being contemplated. The reason for 15 categories is to reflect the numerous types of applications that can be applied for. In order to accomplish an easy-to-follow format, the standards and categories are repetitive in some cases or have slight modifications between categories based on whether the application is for a pit or quarry, and whether extraction will occur above or below the water table.

The enabling authority in Bill 52 allows for six major topic areas to be reflected in the standards. They are:

- ◆ Site Plan Standards;
- ◆ Report Standards;
- ◆ Prescribed Conditions;
- ◆ Notification and Consultation;
- ◆ Operational Standards; and
- ◆ Annual Compliance Reporting.

Each category includes Site Plan Standards, Report Standards, Prescribed Conditions and Notification and Consultation. Operational and Compliance Standards for all categories are found at the back of this document.

Site Plan Standards

These standards have been developed to reflect the type of undertaking: application for a licence (pit vs. quarry) or aggregate permit (pit vs. quarry). The site plan requirements are all encompassing for each category and no additional information will be required.

¹ These standards will apply only to sites which go through the licensing or permitting process subsequent to the proclamation of Bill 52. The exceptions are the Annual Compliance Report requirement and compliance with Operational Standards which will apply to existing licences and permits.

Report Standards

The report standards have two components: a summary statement and technical reports. All categories of applications are required to submit these reports. The author of these reports may be:

- 1) the applicant for summary statements where the applicant possesses the qualifications or experience; and
- 2) qualified individuals for the technical reports.

For very unique issues on a site specific basis, additional information to that identified in the Report Standards may be requested.

Prescribed Conditions

The prescribed conditions are conditions that pertain to the individual category and cannot be varied or rescinded by either the Minister or the Ontario Municipal Board. However, on a site-by-site basis, additional conditions can be attached to the licence or site plan at the discretion of the Board or Minister, however, these conditions do not form part of the prescribed conditions.

Notification and Consultation

These standards identify the required steps for a proponent to process an application once an application has been accepted by the Ministry. It will be a requirement of the applicant to ensure that all aspects of the standards have been met. Ministry staff will no longer be facilitating and guiding proponents through the process.

Operational Standards

These standards identify the day-to-day operational requirements that are not part of an existing site plan. If the site plan requirements already deal with the same factors but in a different way, the site plan provision prevails over these operational standards.

Annual Compliance Reporting

These standards place the responsibility of reporting non-compliance items and remedial work on the licensee and permittee to self-assess their operation on a yearly basis. The information gathered will be evaluated by the Ministry of Natural Resources to ensure compliance is being achieved. Although the “Guide to Completion of the Assessment Report” is not part of the standards, it is advisable to read this guide in order to assist in the completion of the assessment report.

Terminology & Definitions

For the purpose of these standards reference should be made to the Provincial Policy Statement (Revised February 1, 1997) issued under Section 3 of the Planning Act for definitions and terms used in the Natural Environment Level 1 and 2 and Archaeology Resources Stage 1, 2 and 3.

Established Groundwater Table

For unconsolidated surficial deposits, the groundwater table is the surface of an unconfined water-bearing zone at which the fluid pressure in the unconsolidated medium is atmospheric. Generally the groundwater table is the top of the saturated zone.

For confined water bearing zones or consolidated bedrock materials, the groundwater table, or potentiometric surface, is a level that represents the fluid pressure in the water bearing zone and is generally defined by the level to which water will rise in a well.

Sensitive Receptor

Includes residences or facilities where people sleep (nursing homes, hospitals, trailer parks, camping grounds, etc.); schools; day-care centres.

Mitigate

To alleviate, moderate or reduce the severity of impacts.

Recommended References

When applying for a licence or aggregate permit and depending on the location of the proposed site, the applicant may wish to pre-consult with the affected agencies that will be involved.

In searching and/or preparing reports to accompany an application, reference should be made to the following documents and agencies:

- a) Provincial Policy Statement and Associated Training Manuals;
- b) Zoning by-law(s);
- c) Official Plan(s);
- d) Environmental Protection Act;
- e) Ontario Water Resources Act;
- f) Conservation Authorities Act;
- g) Niagara Escarpment Commission;
- h) Guide to Completion of the Compliance Assessment Report for licences and aggregate permits;
- i) Flow chart for the Notification and Consultation Standards for licences, aggregate permits, wayside permits, Category 13 and the annual compliance reporting;
- j) MOEE Guidelines including:
 - MOEE Guideline NPC-205, Sound Level Limits for Stationary Sources in Class 1 & 2 Areas (Urban);
 - MOEE Guideline NPC-232, Sound Level Limits for Stationary Sources in Class 3 Areas (Rural);
 - MOEE Guideline NPC-233, Information to be Submitted for Approval of Stationary Sources of Sound;
 - MOEE Guideline NPC-119, Blasting.
- k) The above list serves only as a guide and should not be interpreted as all-inclusive.
- k) Provincial and Federal references to endangered species;
- l) Federal Fisheries Act and Associated Guidelines;
- m) Environmental Assessment Act and Exemptions.

For further enquiries, please contact:

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Aggregate and Petroleum Resources Section
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Peterborough, Ontario K9J 8M5
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Application Standards for

Category 8: Class “B” licence for a quarry operation which is restricted to extracting aggregate material no closer than two (2) metres above the established groundwater table.

- ◆ Application Standards
 - ◇ Site Plan Standards
 - ◇ Report Standards
- ◆ Prescribed Conditions
- ◆ Notification and Consultation Standards

Category 8

1.0 Site Plan Standards for Above Groundwater Extraction of Quarry Operations

The site plan accompanying an application for a Class B licence which is restricted to extracting aggregate material no closer than two (2) metres above the established groundwater table must show the following information on the site plan. Two (2) copies of the site plan and reports must be submitted with the application.

The site plan can be prepared by the applicant or any other person, and must show the following:

- 1.1 each drawing must be numbered and indicate the total number of drawings submitted (e.g. 1 of 4), if more than one drawing;
- 1.2 a key map showing the location of the quarry site;
- 1.3 a general description of the site by lot and concession, if any, and the municipality, county or the region where the quarry is located;
- 1.4 a scale reference using both ratio and graphic methods between a scale of 1:1000 and 1:5000;
- 1.5 applicant's name and address;
- 1.6 a statement that "this site plan is prepared under the Aggregate Resources Act for a Class B licence, Category 8";
- 1.7 signature of person under whose direction this plan was prepared, if different from applicant;
- 1.8 north arrow, normally pointing towards the top of the page;
- 1.9 a section for recording site plan amendments, including approval dates;
- 1.10 a legend and/or all site plan symbols must be clearly identified;
- 1.11 the boundary of the area to be licensed, including the dimensions and hectarage of the site;
- 1.12 demarcation of lot and concession lines;
- 1.13 the use and existing zoning of land on or within 120 metres of the site;
- 1.14 the topography of the site, illustrated by two metre contour intervals or spot elevations referenced to a permanent benchmark on the site;

- 1.15 the location and use of all buildings and other structures existing and proposed on or within 120 metres of the site;
- 1.16 the location of every existing and proposed entrance to and exit from the site;
- 1.17 main internal haul roads on the site;
- 1.18 the elevation of the established groundwater table or provide information that the final depth of extraction is at least 2 metres above the established groundwater table;
- 1.19 existing and proposed surface water drainage and drainage facilities on and within 120 metres of the site;
- 1.20 the location and type of existing fencing and the location, type and installation schedule or phasing for any proposed fencing around the licensed boundary of the site;
- 1.21 the location of existing and proposed tree cover (i.e. wood lots and hedgerows) on the site and within 120 metres of the site;
- 1.22 the location of existing and proposed stockpiles of topsoil and overburden on the site;
- 1.23 the location of existing and proposed aggregate stockpiles, including any recyclable materials on the site;
- 1.24 existing and proposed scrap location(s) on the site;
- 1.25 existing and proposed fuel storage area(s) on the site;
- 1.26 significant natural features on and within 120 metres of the site;
- 1.27 significant man-made features on and within 120 metres of the site;
- 1.28 all existing excavation faces and rehabilitated areas;
- 1.29 the location of existing and proposed processing areas and whether or not the equipment is stationary and/or portable;
- 1.30 the location of existing berms and the location and minimum height of proposed berms;
- 1.31 details on how the berms will be vegetated and maintained;
- 1.32 the sequence and direction of the quarry development;
- 1.33 details of how the stripping and stockpiling of the topsoil and overburden will be dealt with;

- 1.34 the maximum number of lifts and the maximum height of the lifts;
- 1.35 details on the hours of operation of the site taking into account all facets of the operation which involves the actual physical movement of aggregate;
- 1.36 any proposed water diversion and points of discharge to surface water on the site;
- 1.37 the area in hectares to be extracted;
- 1.38 the location and labelling of all excavation setbacks from the licensed boundary;
- 1.39 the general types of equipment that will normally be used on site;
- 1.40 the location, design and phasing of any proposed tree screens and identify whether deciduous, coniferous or both;
- 1.41 a list of references which apply specifically to the preparation of the site plan;
- 1.42 details on how progressive rehabilitation will be conducted in relation to the operational sequences;
- 1.43 details on how the overburden and topsoil will be used to facilitate progressive and final rehabilitation;
- 1.44 the location, design and type of any vegetation (e.g. grasses, legumes, shrubs, and trees, etc.) that will be established on the site during progressive rehabilitation;
- 1.45 the final elevations of the site;
- 1.46 how the slopes will be established on the excavation faces and the quarry floor;
- 1.47 if proposed, details on the importation of topsoil or inert material to facilitate rehabilitation of the site;
- 1.48 the location, design and type of vegetation (e.g. grasses, legumes, shrubs, and trees, etc.) that will be established on the site during final rehabilitation;
- 1.49 any building(s) or structure(s) to remain on the site;
- 1.50 any internal haul roads that will remain on the site;
- 1.51 final drainage pattern;
- 1.52 any recommendation(s) and/or monitoring program(s) identified in the technical reports;
- 1.53 cross-section of existing conditions;

- 1.54 cross-section of the final rehabilitation;
- 1.55 all cross-section(s) must have appropriate horizontal and vertical scales, and their location must be clearly marked on at least one drawing;
- 1.56 all cross-section(s) must specify the final slope gradient that will be established;
- 1.57 details of how trees and stumps shall be disposed of or utilized;
- 1.58 a section to record any variations from the operational standards that relate to the site; and
- 1.59 details of frequency and timing of blasts.

2.0 Report Standards for Category 8 Applications

2.1 Summary Statement

A summary statement accompanying an application for a licence must be signed by the author and provide information on the following:

- 2.1.1 determine the elevation of the established groundwater table within the site for both the unconsolidated surficial materials (if present) and the bedrock strata, e.g. demonstrate that the final depth of the extraction is at least two (2) metres above the highest of the on-site groundwater table levels; and
- 2.1.2 the agricultural classification of the proposed site, using the Canada Land Inventory classes. For the lands being returned to agriculture the proposed rehabilitation techniques must be identified.

The summary statement may be prepared by the applicant.

2.2 Technical Reports

Technical reports accompanying an application for a licence must provide information on the following:

- 2.2.1 Natural Environment Level 1: determine whether any of the following features exist on and within 120 metres of the site: significant wetland, significant portions of the habitat of endangered or threatened species, fish habitat, significant woodlands (south and east of the Canadian Shield), significant valley lands (south and east of the Canadian Shield), significant wildlife habitat and significant areas of natural and scientific interest;
- 2.2.2 Natural Environment Level 2: impact assessment where the level 1 analysis identified any features on and within 120 metres of the site in order to determine whether there will be any negative impacts on the natural features or ecological functions for which the area is identified and any proposed preventative, mitigative, or remedial measures;
- 2.2.3 Cultural Heritage Resource Stage 1: determine if there are any known significant archaeological resources on the subject property and the potential of the site to have heritage resources;
- 2.2.4 Cultural Heritage Resource 2: property survey by a licensed archaeologist if stage 1 identifies known resources or a medium to high potential for heritage resources on the site and mitigation, if recommended;
- 2.2.5 Cultural Heritage Resource Stages 3 and 4: detailed site investigation by a licensed archaeologist (e.g. test pits, plowing fields and survey) when recommended by stage 2 and mitigation through excavation, documentation or avoidance, if recommended; and

2.2.6 Each report shall state the qualifications and experience of the individual(s) that have prepared the reports.

The technical report(s) must be prepared by a person with appropriate training and/or experience.

3.0 Prescribed Conditions that Apply to Category 8 Licences

The licence is subject to the following conditions:

- 3.1 Dust will be mitigated on site.
- 3.2 Water or another provincially approved dust suppressant will be applied to internal haul roads and processing areas as often as required to mitigate dust.
- 3.3 Processing equipment will be equipped with dust suppressing or collection devices, where the equipment creates dust and is being operated within 300 metres of a sensitive receptor.
- 3.4 Noise will be mitigated at source with appropriate noise attenuation devices in addition to appropriate site design.
- 3.5 Any recommendations and/or recommended monitoring program identified in the technical reports will be described on the site plan and all records will be retained by the licensee and made available upon request by the Ministry of Natural Resources for audit purposes.
- 3.6 A Spills Contingency Program will be developed prior to site preparation.
- 3.7 Fuel storage tanks will be installed and maintained in accordance with the Gasoline Handling Act.
- 3.8 If required, a Certificate of Approval will be obtained for the discharge system should water be discharged off site.
- 3.9 If required, a Certificate of Approval will be obtained for processing equipment to be used on site, prior to the operation of the plant.
- 3.10 If required, a Permit to Take Water will be obtained for utilizing ground and/or surface water.
- 3.11 The licensee will have all blasts monitored for ground vibration and blast overpressure and will operate to ensure compliance with current provincial guidelines.
- 3.12 Blasting will not occur on a holiday or between the hours of 6 p.m. on any day and 8 a.m. the following day.
- 3.13 All blast monitoring reports must be retained by the licensee and made available upon request by the Ministry of Natural Resources for audit purposes.
- 3.14 No more than 20,000 tonnes of aggregate shall be removed from the quarry in any calendar year.

4.0 Notification and Consultation Standards for Category 8 Applications

The applicant shall submit all required documentation to the Ministry of Natural Resources. Within twenty (20) days, the Ministry of Natural Resources shall determine if the application is complete. Once the application is determined to be complete, the applicant may proceed with the following Notification and Consultation Standards.

4.1 Notification

- 4.1.1 The applicant must provide public notice as identified in 4.1.2. The 45 day notification period will begin with publication in the local newspaper as described in 4.1.2.3.
- 4.1.2 Public notice must be completed concurrently in the following manner:
 - 4.1.2.1 by written notice delivered personally or by registered mail, which must include a copy of Form 1 (Notice of Application for a licence), and Form 2 (Notice of Information Session), to landowners within 120 metres of the licensed boundary according to the most recent assessment available at the time of application;
 - 4.1.2.2 by signage (1 metre by 1 metre) posted on the boundary of the site to be clearly seen from adjoining areas to which the public has access. The sign(s) must be placed on site on or before the notification appears in the newspaper and must be maintained during the 45 day notification period. The sign(s) will contain the following information:
 - (a) Notice of Application under the Aggregate Resources Act;
 - (b) Category 8, Class 'B' Quarry Above Water;
 - (c) Applicant: Name, Address and telephone number;
 - (d) Lot, concession, upper & lower tier municipality, geographic township (if applicable) and the size of the site in hectares;
 - (e) Application is on file at the local Ministry of Natural Resources office; and
 - (f) Date, time and location of the information session.
 - 4.1.2.3 by publication of Form 1 and Form 2 concurrently, in one issue of one local newspaper having general circulation in the locality in which the site is located.
- 4.1.3 The applicant must circulate on or before the date of publication of Form 1 in the newspaper, the complete application package and Form 2 to the agencies identified below for comments. It is the applicant's responsibility to determine the appropriate contact office and person prior to notification.
 - 4.1.3.1 the local Ministry of Natural Resources office;
 - 4.1.3.2 the local municipality in which the site is located;
 - 4.1.3.3 the Region/County in which the site is located;

- 4.1.3.4 the local Conservation Authority (if within their jurisdiction);
- 4.1.3.5 Ministry of Agriculture, Food & Rural Affairs (OMAFRA)(only if prime agricultural land is not being restored to the same average soil quality);
- 4.1.3.6 Niagara Escarpment Commission (NEC)(if within their jurisdiction); and
- 4.1.3.7 utility corporations (if an easement exists on site or within 120 metres of the boundary).

4.2 Consultation

- 4.2.1 Consultation by the applicant with the public is required by hosting a presentation to the public, in the locality of the application, outlining all details of the proposal (information session, open house, community meeting, etc.) within the 45 day notification period.
 - 4.2.1.1 Timing of the information session must provide at least:
 - a) 20 days notice from publication as in 4.1.2.3 prior to the session; and
 - b) 10 days for comments after the information session, prior to the closing of the 45 day comment/notification period.
- 4.2.2 Any person or agency objecting to the application must serve upon the applicant and District Manager of the Ministry of Natural Resources, a written notice of objection to the issuance of the licence applied for and the reasons therefore, within the 45 day notification period, after which it will be deemed there are no objections.
- 4.2.3 If no objections, applicant submits documentation of notification and consultation to the Ministry or Natural Resources.

4.3 Resolution of Objections

- 4.3.1 During the consultation process, the applicant shall attempt to resolve all the objections.
- 4.3.2 If all objections have been resolved, the applicant shall:
 - 4.3.2.1 amend the licence application, site plans or reports, if required, in consultation with the Ministry of Natural Resources to reflect the resolution of the objections;
 - 4.3.2.2 obtain written confirmation (withdrawal) from all objectors indicating that their objections have been addressed and submit to the Ministry of Natural Resources; and
 - 4.3.2.3 submit documentation to the Ministry of Natural Resources of landowner and stakeholder contacts and agencies circulation.
- 4.3.3 If all objections are not resolved;
 - 4.3.3.1 the applicant shall submit to the Ministry of Natural Resources and the remaining objector(s) by written notice delivered personally or by registered mail;

- (a) list of unresolved objections;
 - (b) documentation of attempts to resolve objections;
 - (c) applicant's recommendations for resolving objections; and
 - (d) a notice of a 20 day response period as per section 4.3.3.2.
- 4.3.3.2 the objector(s) shall submit to the Ministry of Natural Resources and the applicant within 20 days of receiving the information from the applicant as identified in Section 4.3.3.1 recommendations that may resolve the objections. The recommendations shall be delivered personally or by registered mail within the 20 days or, it will be deemed that there is no longer an objection; and
- 4.3.3.3 the applicant shall submit to the Ministry of Natural Resources documentation of landowner and stakeholder contacts and agencies circulation.
- 4.3.4 Once the Ministry of Natural Resources has received:
- 4.3.4.1 agency comments under section 4.2.2, if any;
 - 4.3.4.2 applicant's recommendation and documentation under section 4.3.3.1;
 - 4.3.4.3 objector's withdrawal under section 4.3.2.2, or recommendations under section 4.3.3.2, if any; and
 - 4.3.4.4 documentation of landowner and stakeholder contacts and agencies circulation.
- the application shall be processed in accordance with Section 11 of the Aggregate Resources Act.
- 4.3.5 Within 30 days of receiving information as noted in section 4.3.4, the Ministry of Natural Resources will make a recommendation to the Minister in accordance with Section 11 of the Aggregate Resources Act.
- 4.3.6 If the applicant does not submit the required information as noted in sections 4.3.2 and 4.3.3 within 2 years of public notification as per section 4.1.1, the application is considered withdrawn and all documentation will be returned.

All registered mail shall be deemed to be made on the fifth day after the day of mailing. In provincial government designated bilingual areas, notification in both a French and English local newspaper is required.

5.0 Operational Standards that Apply to Licences

Unless the site plan provides otherwise through variations from these operational standards identified on the site plan, the licensee must comply with the following:

- 5.1 a fence, at least 1.2 metres in height, is erected and maintained along the licensed boundary of the site;
- 5.2 a gate is erected and maintained at each entrance to, and exit from, the site and that all such gates are kept closed when the site is not in operation;
- 5.3 each entrance to, and exit from, the site is located so as to provide, at the point of intersection with any highway, a clear view of the highway in both directions;
- 5.4 topsoil must be stripped sequentially prior to aggregate extraction;
- 5.5 within the area to be extracted, all trees within 5 metres of the excavation face must be removed;
- 5.6 all topsoil or overburden that is stripped during the operation of the site will be stored separately with vegetated stable slopes;
- 5.7 adequate vegetation is established and maintained to control erosion of any berm or stockpile of topsoil or overburden;
- 5.8 the site is kept in an orderly condition;
- 5.9 all scrap is removed on an ongoing basis, and scrap shall include refuse, debris, scrap metal or lumber, discarded machinery, equipment and motor vehicles. Scrap cannot be located within 30 metres of any body of water and 30 metres from the boundary of the site;
- 5.10 “excavation setback areas” means the area within:
 - 5.10.1 fifteen metres from the boundary of the site;
 - 5.10.2 thirty metres from any part of the boundary of the site that abuts:
 - 5.10.2.1 a highway,
 - 5.10.2.2 land in use for residential purposes at the time the licence was issued, or
 - 5.10.2.3 land restricted to residential use by a zoning by-law when the licence was issued; or
 - 5.10.3 thirty metres from any body of water that is not the result of excavation below the water table;
- 5.11 no excavation can occur within the excavation setback area of the site;

- 5.12 all excavation faces are to be stabilized in so far as is necessary to prevent erosion into the excavation setback area;
- 5.13 no person shall pile aggregate, topsoil or overburden, locate any processing plant or place, build or extend any building or structure:
- 5.13.1 within thirty metres from the boundary of the site; or
 - 5.13.2 within ninety metres from any part of the boundary of the site that abuts:
 - 5.13.2.1 land in use for residential purposes at the time the licence was issued, or
 - 5.13.2.2 land restricted to residential use by a zoning by-law when the licence was issued;
- 5.14 berms that are intended to screen the adjoining lands from the operation on the site are exempt from section 5.13;
- 5.15 all berms shall be located at least three metres away from the boundary of the site;
- 5.16 removal of topsoil from the site shall not occur;
- 5.17 all topsoil or overburden stripped in the operation of the site is used in the rehabilitation of the site;
- 5.18 adequate vegetation is established and maintained to control erosion of any topsoil or overburden replaced on the site for rehabilitation purposes;
- 5.19 when the site is finally rehabilitated, all excavation faces:
- 5.19.1 of any pit has a slope that is at least three (3) horizontal metres for every vertical metre;
 - 5.19.2 of any quarry has a slope that is at least two (2) horizontal metres for every vertical metre;
- 5.20 no aggregate or overburden, except material in a berm, may be moved from the excavation setback area;
- 5.21 rehabilitation of the site shall ensure that:
- 5.21.1 adequate drainage and vegetation of the site is provided; and
 - 5.21.2 any compaction of the site is alleviated;
- 5.22 erect and maintain a sign, indicating that “this site is licensed under the Aggregate Resources Act licence ref # _____”, at the main entrance and exit to and from the site; the signs must be at least .5 metres by .5 metres in size.
- 5.23 no person may denote any explosives on the site on a holiday or between 6 p.m. on any day and 8 a.m. on the following day;

5.24 with respect to licences issued under section 71 of the Act

- (a) section 5.13 does not apply with respect to any stockpile, processing plant, building or structure the location of which was in accordance with the laws and by-laws in force before the 1st day of May, 1997, except in so far as that section applies to the extension of any building or structure; and
- (b) section 5.19 does not apply with respect to any excavation face that was rehabilitated to a state which satisfied the requirements of the laws and by-laws in force at the time for the final rehabilitation of that excavation face.

5.25 every licensee shall ensure that, on the site, no person contravenes sections 5.10, 5.11, 5.12, 5.13, 5.14, 5.15, 5.16 or 5.23; and

5.26 a response to emergencies is not limited by the hours of operation shown on the site plan.

6.0 Annual Compliance Reporting for Licences

- 6.1 every licensee must annually complete Form #591 known as the Compliance Assessment Report with respect to their compliance with the Act, regulations, operational standards, site plan and the conditions of the licence;
- 6.2 every licensed site must be assessed pursuant to section 15.1(1) of the Aggregate Resources Act once during the period May 1 to September 15 of each year;
- 6.3 the licensee shall ensure a copy of the Compliance Assessment Report Form #591 is received by the local office of the Ministry of Natural Resources, and the clerk of each regional municipality or county and the local municipality in which the site is located, no later than September 30 of each year;
- 6.4 non-compliance with the Act, regulations, operational standards, site plan and the conditions of the licence must be noted on page 1 and 2 of the Report;
- 6.5 documentation of the action for non-compliance must be recorded on page 3 with the appropriate remedial action deadline date;
- 6.6 all remedial action documented on page 3 must be completed within a 90-day period from the date of filing, or such further period as may be allowed under subsection 15.1(4) of the Act;
- 6.7 the licensee must receive prior approval from the inspector to have the 90 day period extended before filing the report with the Ministry of Natural Resources;
- 6.8 every licensee must provide a sketch of the licensed site, with the Compliance Assessment Report documenting such standards as fencing, gates, berms, tree screens, and setback requirements that require remedial corrective action as documented on page 3 of the Report;
- 6.9 the licensee must provide a sketch showing areas that have been progressively rehabilitated; and
- 6.10 pursuant to subsection 57(4) of the Aggregate Resources Act, it is an offence to furnish false information.