



**Ministry of Government and  
Consumer Services**

**ServiceOntario**

**Regulatory Services Branch**

**Bulletin No. 2015-03**

***Land Titles Act***

***Registry Act***

***Electronic Land  
Registration Services  
Act, 2010***

**DATE: OCTOBER 2, 2015**

**FEE HARMONIZATION,  
NOVEMBER 2, 2015**

As communicated in Bulletin 2010-02, issued on December 16, 2010, there will be two classes of changes to the fee structure for land registration services in Ontario commencing on November 2, 2015:

- Firstly, the fee for searching properties from within land registry offices will be harmonized to be more in line with the fees for comparable searches done remotely through Teraview; and
- Secondly, some of the fees set for land registration services are to be adjusted by an accumulation of 50 per cent of inflation based on the consumer price index for each year between 2010 and 2015. As the fees in Schedule I will be adjusted by 50 per cent of the consumer price index annually beginning on November 2, 2016, it is expected that yearly communication of these changes will be made.

The consumer price index (CPI) for each year since 2010 has now been set. This Bulletin identifies how the CPI impacts the electronic registration services fee changes that are effective November 2, 2015. The fees set out in Schedules II and III will not increase by CPI (See attached Fee schedules I, II and III).

Please note that any applicable Harmonized Sales Tax (HST) will be in addition to the fees listed in the fee schedule.

This Bulletin replaces Bulletin 2010-02.

*original signed by*

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**Jeffrey W. Lem  
Director of Titles**

*original signed by*

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**Robert Mathew  
Director of Land Registration**

**Schedule I**  
**Tariffs of Fees**

<b>Item</b>	<b>Service</b>	<b>Fee</b>
<b>1</b>	For registration or deposit of an instrument or plan under the <i>Registry Act</i>	\$62.85
<b>2</b>	For the correction of errors, defects and omissions in a registered document or deposited plan under the <i>Registry Act</i>	\$62.85
<b>3</b>	For registration or deposit of an instrument or plan in electronic format	\$73.35
<b>4</b>	For registration of an instrument or deposit of a plan in non-electronic format under the Land Titles Act (including registrations under section 25 of the <i>Land Registration Reform Act</i> )	\$73.35
<b>5</b>	For the correction of errors, defects and omissions in a registered or deposited plan under the <i>Land Titles Act</i>	\$73.35
<b>6</b>	For registration of condominium plan in non-electronic format	\$73.35
<b>7</b>	For registration of subdivision plan in non-electronic format	\$73.35
<b>8</b>	For copy of parcel register at an LRO, includes first page (includes self-service kiosks at an LRO that do not require a license under Schedule 3)	\$29.35
<b>9</b>	For copy of additional page of parcel register at an LRO	\$1.05
<b>10</b>	For copy of remote parcel register, includes the first page (Key LRO)	\$29.35
<b>11</b>	For copy of remote parcel register, includes first page (other than as specified in 8 and 10)	\$29.35
<b>12</b>	For adjacent remote parcel register search, each PIN, includes first page	\$11.00
<b>13</b>	For copy of additional page of remote parcel register	\$2.10
<b>14</b>	For copy of inactive parcel register at an LRO	\$1.05

<b>15</b>	For copy of inactive remote parcel register	\$1.05
<b>16</b>	For search for writs, per name searched	\$11.50 key Writs enforcement office * \$14.65 non-key Writs enforcement office *
<b>17</b>	For each report showing the details of a writ, lien or order or for copy of writ, lien or order	\$6.30 up to a maximum of \$62.85 for each name searched *

\* Statutory fees for these products are set under O.Reg 294/92 under the *Administration of Justice Act*

## Schedule II

### Tariffs of Fees

<b>Item</b>	<b>Service</b>	<b>Fee</b>
<b>1</b>	For registration of condominium declaration under the <i>Condominium Act 1998</i>	\$0
<b>2</b>	For each unit created by the declaration and description under the <i>Condominium Act 1998</i>	\$5.00 per unit created
<b>3</b>	For registration of a Plan Document under, O. Reg. 43/96, s. 25(1)(a) of the <i>Registry Act</i>	\$0
<b>4</b>	For each lot and block created by the plan of subdivision under the <i>Land Titles Act</i>	\$2.00 per lot and block
<b>5</b>	For registration of, (a) a certificate under subsection 3(3) of the <i>Housing Development Act</i> ; (b) a copy of a plan and field notes of a municipal or crown resurvey under Part III of the <i>Surveys Act</i> ; (c) a plan under the <i>Boundaries Act</i> under either the <i>Land Titles Act</i> or <i>Registry Act</i> :	\$0

	(d) a notice of change of address for service; or (e) a Land Registrar's amendment, order or caution (f) Director of Titles order or caution	
<b>6</b>	For search of other indices (condominium corporation, by-laws, general registration, Canada land)	\$8.00 to search, to copy first page and \$1.00 for each subsequent page
<b>7</b>	For search of a day book under the <i>Registry Act</i>	\$0
<b>8</b>	For copies of property index map & block map at an LRO	\$1.00 per sheet
<b>9</b>	For certifying a copy for which item Schedule I, Items 8, 9, 14 and 17 and Schedule II, Items 6, 10, and 11 applies	\$2.00 per document or register
<b>10</b>	For document viewing and copying at an LRO, including standard charge terms	\$0 to view; \$0.50 per page to copy
<b>11</b>	For plans viewing and copying at an LRO	\$0 to view; \$5.00 per page for paper print
<b>12</b>	For an non-electronic search of a power of attorney index at an LRO (for entries to electronic registration availability)	\$0
<b>13</b>	Remote display parcel map by PIN	5.00
<b>14</b>	For remote email copies of instruments, other than plans, per page	\$1.00
<b>15</b>	For remote courier copies of instruments, other than plans, per page	\$1.00
<b>16</b>	For an electronic search of a power of attorney index	\$18.00
<b>17</b>	For remote instrument, other than plans, viewing and copying	\$3.00 per document
<b>18</b>	For remote plans viewing and copying	\$15.00 (includes copying of

		downloaded plan)
<b>19</b>	For remote copies of plans	\$15.00 each

**Schedule III**

**Tariffs of Fees**

<b>Item</b>	<b>Service</b>	<b>Fee</b>
<b>1</b>	Obtain license for "Getting Started" – one-time fee	\$595.00
<b>2</b>	Obtain "Additional User Packages" – one-time fee (One license to install software on 1 PC and 1 Personal Security License)	\$345.00
<b>3</b>	Obtain "Additional Personal Security Packages" – one-time fee	\$195.00
<b>4</b>	Obtain "Additional Software Licenses" – one-time fee	\$180.00
<b>5</b>	Obtain "Additional Key Land Registry Office"	No longer applicable
<b>6</b>	Obtain "Additional Key Writs Enforcement Office"	\$60.00 (per year)

Please note that any applicable Harmonized Sales Tax (HST) will be in addition to the fees listed above.